

# DISS TOWN COUNCIL

## MINUTES

Minutes of the meeting of the Diss Christmas Lights Switch-On sub-committee held on Zoom on 16<sup>th</sup> February 2021 at 5.30pm.

Present: Suzanne Kayne  
Sonia Browne  
Gabrielle Pagan  
Andrew Rackham  
Robert Ludkin  
Liga Beikerte

**CL0221/01     APOLOGIES**

Apologies were received and accepted from Lee Rackham, Lindsey Chapman.

**CL0221/02     MINUTES**

It was.

RESOLVED: That the Minutes of the Christmas Lights Switch-On sub-committee held on 26<sup>th</sup> February 2020 were a true record and were duly signed by the Chairman.

**CL0221/03     DECLARATIONS OF INTEREST**

There were None.

**CL0221/04     PUBLIC PARTICIPATION**

There were no members of the public present.

**CL0221/05     ITEMS OF URGENT BUSINESS**

Suzanne Kayne was duly elected for another year to stand as Chair of the Christmas Lights Committee. Welcomes were given to Liga Beikerte and Lindsey Chapman as new members to the committee. Beth Dewhurst and Lee Rackham have agreed to be volunteers to help out on the day of the Christmas lights switch on.

There were discussions around the Christmas Lights Event and the covid pandemic it was agreed by all members that the event would only be allowed to go ahead if Government Guidelines and restrictions had eased to allow larger events to go ahead.  
kind of event would be looked at.

**CL0221/06     STALLS**

Committee discussed the stalls and the fees that would be charged for this years event. It was

**RESOLVED:** To charge all stalls £40.00 + vat (£48.00) by the end of August.  
All Charity Stalls would be charged £12.00, which includes VAT.  
All stalls will be asked to pay in advance by cheque which will guaranteed their pitch. No cheques will be cashed until the event has been confirmed.

Stalls being asked back are : -Debbie Donuts, Dave Harris hob roast, Norfolk Nibbles, Wrap Bar, German Sausage, New Sweet Stall, Food Dude, German Chocolates, Face Painting, Glow Sticks, Santa's Grotto, Merrifield's, Park Radio, Grain (Bar) and First Aiders.

**(Action: AR;SK To contact First Aiders, Santa and Stall Holders.)**

**CL0221/07     ENTERTAINMENT**

Members discussed the available entertainment for the Christmas Lights switch on. It was

**RESOLVED:** 1. To invite Roydon and Diss Junior School Children, Ellen Fairey, Joe Aiken, Invidia Choir, Serena Grant, Juggler, Gabby, Diss Panto Cast, James Reddie guitarist, Raffa Browne, Joe Ringer, Abbey, Cornhall Panto and Park Radio to perform at the Christmas event.

2. The Fire Engine, Carl (Bubble Car), Bartrums (stage) and Larry's Fair will get invites to attend this year to enhance the event. (Costs to be considered by committee once received).
- 2) Simply Sound to provide sound for the event,
- 3) Lucy Kayne to be invited to be the official photographer (costs to be considered by committee once received).
- 4) Santa's Grotto

(Action: SB To ask schools. RL; To ask Joe Aiken, Park Radio, Bartrums and Fire Engine.  
LB: To ask James Reddie and Joe Ringer, SK; To ask Carl, Larry, Lucy and Cornhall Panto Cast  
AR; To organise Santa's Grotto and Prizes)

**CL0221/08      COMMITTEE MEMBER RESPONSIBILITIES**

RL; To contact Police nearer to the time and sort out Road Closure (12 weeks before event)

**CL0221/09      BUDGET**

Monies going forwards for this year's event is £2673.31.

**CL0221/10      MEMBER UPDATES**

The Christmas Event was agreed to be held on Saturday 27<sup>th</sup> November, Times to be arranged at next meeting.

**CL0221/11      DATES OF FUTURE MEETINGS**

The dates of future meetings were discussed. It was.

RESOLVED:    That this sub-committee would meet on Tuesday 23<sup>rd</sup> March 2021 at 5.30pm via Zoom.

Meeting closed at 18.47pm.

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SUB-COMMITTEE CHAIRMAN

Suzanne Kayne