



TOWN CLERK
Miss Sarah Richards

DISS TOWN COUNCIL
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Please ask for: Miss Sarah Richards
Our ref: INF 23.04.20
Date: 25 April 2020

ALL MEMBERS OF THE INFRASTRUCTURE COMMITTEE

Dear Councillors,

You are hereby summoned to a meeting of the **Infrastructure Committee** to be held online at <https://us04web.zoom.us/j/2294829911> on **Thursday 23rd April 2020** at **8pm** to consider the business detailed below.

Town Clerk

AGENDA

- 1. APOLOGIES**
To receive and consider apologies for absence.
- 2. NOMINATION OF SUBSTITUTE REPRESENTATIVES**
To note nominated substitute representatives attending in place of those who have sent their apologies.
- 3. DECLARATIONS OF INTEREST ¹ AND REQUESTS FOR DISPENSATIONS**
To note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda, to note any dispensations granted in respect of business to be discussed and to consider any requests for dispensations.
- 4. MINUTES**
To confirm as a true record, the minutes of the Infrastructure Committee held on 19th February 2020 (copy herewith).
- 5. PUBLIC PARTICIPATION**
To consider a resolution under Standing Orders 3d to 3h to suspend the meeting to hear comments from members of the public on items to be discussed on the agenda. *(Members of the public are entitled to speak for a maximum of three minutes).*
- 6. ITEMS OF URGENT BUSINESS**
To discuss any item(s) of business which the Chairman has previously been informed at least 24 hours before the meeting and decides should be considered as a matter of urgency *(Councillors are reminded that no resolutions can be made under this agenda item).*
- 7. VINCES ROAD JUNCTION**
To consider a proposal from Norfolk County Council regarding improvements to the Vinces Road junction to alleviate congestion (copy details herewith).
- 8. MARKET PLACE / MERE STREET TRAFFIC REGULATION ORDER**
To consider a review of the Market Place / Mere Street Traffic Regulation Order created in 2011 given changes to the market operation (copy details herewith).
- 9. PROGRESS REPORT**
To note progress on decisions made at the last meeting of Council related to the Infrastructure Committee (copy details herewith).

10. MEMBER FORUM

To consider information or issues relevant to this committee from members for brief discussion, action or inclusion on a future agenda.

11. DATE OF NEXT MEETING

To note that the next meeting of the Infrastructure Committee will be scheduled as required.

COMMITTEE MEMBERSHIP:	FOR INFORMATION:
Councillors:	Town Clerk
S. Browne (ex-officio)	Deputy Town Clerk
M. Gingell	
D. Collins	Councillors:
S. Kiddie	N. Howard
A. Kitchen	J. Mason
S. Olander (Chair & ex-officio)	J. Robertson
D. Poulter	
E. Taylor (Vice-Chair)	Diss Express
J. Welch	Diss Mercury
	Highways Engineer
	County Cllr Kiddie

NOTES

1 - Council has a statutory legal duty under the Localism Act 2011 s2 and has adopted a code dealing with the conduct that is expected of members in order to promote high standards of conduct as required by the Act. Members' disclosable pecuniary interests are kept on a register available to view on the Council's website. Allegations about the conduct of a councillor may be made to the district council's monitoring officer. Diss Town Council has also adopted a dispensation policy.

The reports and enclosures referred to in this agenda are available (unless marked confidential) for public inspection on our website at www.diss.gov.uk/your-council/our-committees/.

Please note that this meeting will be held online due to Covid-19. Anyone wishing to attend the meeting should contact the Town Clerk using the details above prior to the start of the meeting for the link.